

## **UNAPPROVED MINUTES**

### **BOARD OF AUDIOLOGY AND SPEECH-LANGUAGE PATHOLOGY MEETING MINUTES**

The Virginia Board of Audiology and Speech-Language Pathology met on Thursday, May 24, 2007 at the Department of Health Professions, 6603 West Broad Street, 5<sup>th</sup> Floor, Conference Room #3, Richmond, Virginia. The following members were present:

Susan G. Chadwick, Au.D  
Kenneth Cox, Au.D  
Geoffrey T. Harter, MD  
Sally Jones-McNamara, SLP  
Angela W. Moss, SLP  
Ronald Spencer, RN

The following member was absent:

Robin R. Holley Duke

DHP staff present for all or part of the meeting included:

Lisa R. Hahn, Executive Director  
Sandra Whitley Ryals, Director  
Amy Marschean, Senior Assistant Attorney General  
Elaine Yeatts, Senior Policy Analyst  
Rashaun K. Minor, Discipline Operations Manager

Guest Present:

Bill Ferguson, Executive Director –Board of Hearing Aid Specialists,  
DPOR  
Roger McNamara, JD

### **CALLED TO ORDER**

Dr. Chadwick, Chair, called the quarterly meeting to order at 9:37 a.m.

### **INTRODUCTIONS**

Dr. Chadwick introduced to the Board new board member Geoffrey Harter, MD. Dr. Chadwick asked Dr. Harter to give a brief description of his background and experience. Dr. Chadwick also asked board members and board staff to introduce themselves.

Dr. Chadwick welcomed Dr. Harter to the Board.

## **PUBLIC COMMENT PERIOD**

Dr. Chadwick asked for public comment.

There was no public comment.

## **ACCEPTANCE OF MINUTES**

Upon a motion by Ms. Moss and seconded by Ms. Jones-McNamara the Board voted to approve the November 27, 2006 meeting minutes with amendments.

The members voting 'yes' were Dr. Chadwick, Dr. Cox, Dr. Harter, Ms. Jones-McNamara, Ms. Moss, and Mr. Spencer.

The motion carried unanimously.

## **NEW BUSINESS**

### **Agency Director's Report – Ms. Sandra Whitley Ryals**

Ms. Ryals gave a presentation on the Key Performance Measures for the Department of Health Professions (DHP). Ms. Ryals stated the Mission of Department "To enhance the delivery of safe and competent health care by licensing qualified health care professionals, enforcing standards of practice, and providing information to both practitioners and consumers of health care services." Ms. Ryals also discussed the Mission to Performance for Virginia.

Ms. Ryals informed the Board that several other state agencies will share the Department's new location at the Perimeter Center and the anticipated move will occur August 17, 2007.

Ms. Ryals also highlighted Three Key Performance Measures; (1) Customer Satisfaction – achieving and maintaining a high customer satisfaction rate with initial applicants for licensure (2) Processing Applications – a goal of processing application within 30 days and (3) Complaint Resolution – complaints relating to patient care resolved within in 250 days.

Ms. Ryals discussed in detail the disciplinary process, case priorities, and provided charts and historic trends as well as current caseloads specific to the Board of Audiology and Speech-Language Pathology.

Ms. Ryals addressed the next steps in the Key Performance Measures such as examining the specifics with each Board, identifying strategies to meet and exceed goals, find

methods to streamline processes, and finally to implement actions to improve outcomes and focus on patient care cases.

Ms. Ryals emphasized that the Agency is in partnership with its board members to meet these goals and is opened to feedback.

Ms. Ryals ended her presentation by fielding questions from the board members.

## **BREAK**

The Board recessed at 10:43 a.m. and reconvened at 10:50 a.m.

## **Board of Health Professions Meeting – Dr. Susan Chadwick**

Dr. Chadwick gave a report regarding the Board of Health Professions (BHP) meetings held on Friday, April 20, 2007. Dr. Chadwick reported that BHP is currently working towards making the functions of BHP better known and more accessible to the public; advising consumers at large that BHP represents the public.

Dr. Chadwick also reported that the Board of Health Professions received a request from the American Association of Retired Persons (AARP) to request information from each board about how continuing competency assurances are being addressed for each profession. There is particular interest on alternative approaches to the current practice of licensees completing a given number of hours of continuing education courses per renewal period.

Each board has been asked to complete a survey tailored to its board and respond by July 1, 2007.

Ms. Hahn informed the Board that Ms. Yeatts has graciously agreed to provide a summary of all boards' relevant regulations and pending regulatory activities and that Dr. Elizabeth Carter, Executive Director of the Board of Health Professions, put together the survey and tailored it to each boards specific qualifications.

Ms. Hahn stated that the surveys may be fax directly to the board office.

## **Board of Hearing Aid Specialists**

Mr. Ferguson, Executive Director of the Board of Hearing Aid Specialists, informed the Board that the Board of Hearing Aid Specialists had not convened yet for its full board meeting and he does not have a report to share with the Board.

The Board of Hearing Aid Specialists board meeting is scheduled for July 11, 2007.

### **Legislative Update – Ms. Elaine Yeatts**

Ms. Yeatts gave a brief overview of several House Bills that may affect or be of interest to the Board:

#### **HB 1682 Health professions, Department of; information to complainants and disciplinary proceedings.**

Ms. Yeatts stated this bill will allow for more descriptive and detailed information to be included in letters of closure to complainants.

#### **HB 2157 Medicine, Board of; disciplinary procedure.**

Ms. Yeatts stated this bill only effects the Board of Medicine, but prohibits the Board from posting notices that have not been adjudicated.

#### **HB 2212 Health regulatory boards; summary restriction of licensee.**

Ms. Yeatts stated this bill gives the board authority to issue another type of sanction on the license.

#### **HB 2845 Emergency preparedness; makes several revisions related to orders of isolations and quarantine.**

Ms. Yeatts stated this bill expands the Commissioner of Health's authority.

#### **HB 3061 Health care practitioner; authority to send laboratory test results directly to patient.**

Ms. Yeatts stated this bill is similar to a senate bill and gives the decision making power of whether lab reports may be shared with the patient to the health practitioner.

Ms. Yeatts distributed to the board members a notice of public comment period for its promulgating of regulations for provisional licensure in audiology. The public hearing is scheduled for Thursday, July 12, 2007 at 9:00 a.m. at the Department of Health Professions 6603 West Broad Street, 5<sup>th</sup> Floor, Conference Room 1, Richmond, Virginia.

### **OLD BUSSINESS**

#### **Provisional Licensure**

The Board discussed the criteria for the provisional licensure in audiology and there was some discrepancy of what the Board intended the requirements for provisional licensure to entail such as the clinical fellowship year being completed prior to issuance of licensure.

The Board decided to review the emergency regulations language and the proposed regulations language and determine the best plan of action for public safety.

## **EXECUTIVE DIRECTOR'S REPORT – Ms. Lisa R. Hahn**

### **Introduction of New Staff**

Ms. Hahn stated to the Board there have been some staff changes since their last meeting.

Ms. Hahn introduced to the Board Rashaun Minor as the Discipline Operations Manager. Ms. Hahn stated that Ms. Minor is not new to the Agency; she previously worked with the Agency four years ago. Ms. Hahn stated the Board is familiar with Annie Artis, Licensing Discipline Operations, and the board staff also includes ShaRon Clanton, Administrative Assistant, and Angel Winfield, our temporary Office Assistant.

Ms. Hahn stated in connection with the Key Performance that the board office received 100% customer satisfaction rating for the first quarter of this year.

### **Licensee Statistics**

Ms. Hahn reported that 2,785 licensees renewed online.

### **Disciplinary Cases**

Ms. Hahn reported that the board has 12 open disciplinary cases.

### **Budget**

Ms. Hahn provided the Revenue and Expenditure summary for the month of March 2007.

Ms. Hahn pointed out that the report indicates a deficient. Ms. Hahn stated it is her recommendation not to increase fess and to wait till the fiscal year ends to determine the Board's financial standing.

### **Calendar**

Ms. Hahn provided the Board with a calendar of activities and highlighted that next scheduled board meeting is Thursday, September 6, 2007 and the Board has an Informal Conference scheduled for Thursday, July 12, 2007; all meetings will be held at the Department of Health Professions 6603 West Broad Street, 5<sup>th</sup> Floor, Richmond, Virginia.

Ms. Jones-McNamara stated she had a scheduling conflict and could not attend the American Speech-Language Hearing Association (ASHA) conference in Oklahoma City, OK. Ms. Jones-McNamara asked if board staff would attend the ASHA conference.

Ms. Hahn stated if a board member is not able to attend board staff could attend the conference.

**ADJOURNMENT**

With all business concluded, Dr. Chadwick adjourned the meeting.

The meeting was adjourned at 12:28 p.m.

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Susan G. Chadwick Au.D., Chair

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Lisa R. Hahn, Executive Director

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Date

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Date